# HOW TO PREPARE FOR THE INSTALLATION OF DOORS AND WINDOWS



Have you ordered your new doors and windows and are eagerly awaiting installation?

Here are a few tips to ensure a stress-free installation with no unpleasant surprises.



# Request a permit

It is your responsibility to obtain a building permit from your municipality. Also, ensure that the products to be installed comply with current municipal regulations.

#### Be available

You must be present when your doors and windows are measured, but it is just as crucial that you be there during installation. If you cannot be there during the entire installation, make sure that someone you trust is available to assist the installers. If you must leave temporarily, ensure you can be contacted easily in an emergency.

# **Clear the openings**

Before the installers arrive, be sure to move any furniture near the doors and windows that are being replaced. A clearance of at least one metre around each opening is required for efficient installation. Also, remember to remove curtains and any other window decorations. Keep in mind that you will be responsible for reinstalling them.

Please note that after replacing the windows, window coverings, such as blinds attached to the inside of the frames, may no longer fit properly. Although our installers take the utmost care, slight damage to the wall paint may occur. In this case, you may need to touch up the paint.

#### Make it easier for our installers

Make sure to clear a path to the exit so that installers can move around easily. They will need to move around frequently with bulky equipment, and a clear path will prevent accidental damage. In addition, installers are required to wear safety boots at all times during the work—something to keep in mind when preparing your space.

#### **Protect your property**

Installing doors and windows generates dust. To avoid any inconvenience, we recommend covering your valuables and moving anything near the openings, both inside and outside (furniture, garden furniture, light fixtures, plants, decorations, garden hoses, etc.). Our installers will take care to protect the floor in front of each opening that needs to be replaced. However, it remains your responsibility to cover furniture and other personal items.

### Make your home accessible

Before the truck arrives, we ask that you free up a parking space as close to your home as possible. Installers will need to make several trips with tools or materials that may be heavy and bulky. If required, remember to obtain the necessary parking permits from your municipality. Plan for a double-parking space for the installers' vehicle and equipment. Also, ensure the backyard is accessible: if it's fenced, it must be unlocked. In winter, clear snow from around the house, including the porch, stairs, and hallway leading to the installation site.



# Notify your alarm centre

If an alarm system protects your property, we recommend that you notify your security company or temporarily disconnect it. If you disconnect your alarm system, you are responsible for reconnecting it once the work is complete; the installers are not responsible for reconnecting the alarm system.

# Keep your pet safe

Telephone: 819-395-4484

Toll free: 1-800-567-3826

During installation, there will be a lot of coming and going in your home, and doors will be open frequently. Make sure your pets are in a safe place for their safety.

These few preparatory steps will help make installation faster and more efficient for you and the installers. If you have any questions, please don't hesitate to ask your retailer.